

## Privacy Policy for Leaf Aviation

Effective Date: 01 January 2025

Leaf Aviation we are committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website <https://leafaviation.com/> use our services, or engage with us in other ways. Please read this Privacy Policy carefully. By using our website or services, you agree to the collection and use of your information as described in this policy.

### Information We Collect

We collect various types of information to provide and improve our services:

- **Personal Data:** When you use our website or services, you may provide us with personal data such as your name, email address, phone number, and payment information.
- **Usage Data:** We collect information about how you interact with our website and services, including your IP address, browser type, device information, pages visited, and time spent on our site.
- **Cookies and Tracking Technologies:** We use cookies and similar tracking technologies to enhance your experience on our website, analyze usage patterns, and deliver personalized content.

### How We Use Your Information

We use the information we collect in the following ways:

- To provide, operate, and maintain our services.
- To improve, personalize, and optimize your experience.
- To process transactions and communicate with you.
- To send updates, promotional materials, and other communications you may have opted in for.
- To comply with legal obligations and resolve disputes.

### Data Sharing and Disclosure

We may share your personal information in the following situations:

- **With Service Providers:** We may share your information with third-party vendors who perform services on our behalf, such as payment processing, email communication, or analytics. These providers are contractually obligated to protect your information.
- **For Legal Compliance:** We may disclose your information if required to do so by law or to respond to valid legal requests (e.g., court orders, subpoenas).
- **Business Transfers:** In the event of a merger, acquisition, or sale of assets, your personal information may be transferred as part of that transaction.

## **Data Retention**

We will retain your personal information only for as long as necessary to fulfill the purposes outlined in this Privacy Policy or as required by law. After this period, your data will be securely deleted or anonymized.

## **Security of Your Information**

We implement appropriate technical and organizational measures to protect your personal information from unauthorized access, disclosure, alteration, or destruction. However, no method of transmission over the internet or electronic storage is 100% secure, so we cannot guarantee absolute security.

## **Your Rights and Choices**

You have the following rights regarding your personal data:

- **Access:** You can request access to the personal data we hold about you.
- **Correction:** You can request corrections or updates to your personal information.
- **Deletion:** You may request the deletion of your personal data, subject to certain exceptions.
- **Opt-Out:** You may opt-out of receiving promotional emails or newsletters by following the unsubscribe instructions in those emails.

## **Changes to This Privacy Policy**

We may update this Privacy Policy from time to time. When we make changes, we will post the revised policy on our website and update the effective date. We encourage you to review this policy periodically for any changes.

## **Contact Us**

If you have any questions or concerns about this Privacy Policy or our practices, please email us at [info@leafaviation.com](mailto:info@leafaviation.com)